***February 18th, 2025***

The ***February 18th, 2025*** meeting of the Board of Directors of the Sweet Home Fire & Ambulance District was called to order at 6:30 p.m. by Board President Dawn Mitchell.

**CALL MEETING TO ORDER**

 **Pledge of Allegiance**

**ROLL CALL**

Roll call was taken by Director Charlene Adams. Directors present were Charlene Adams, Larry Johnson, Jim Yon and Dawn Mitchell. Director Rob Younger was not in attendance. Fire District personnel in attendance were Fire Chief Nick Tyler, Deputy Chief George Virtue, Assistant to the Chief Julie Mayfield, BC Eli Harris, BC Josh Bondesen, Lt Josh Starha, Lt Jared Richie, Wildland Division Chief Christian Whitfield, AIC Ryan Paul, FF Casey Topp, FF/P Jonathan Lemar, FF/P Cassie Richie.

**PINNING of BC Josh Bondesen, Lt Josh Starha, FF/P Cassie Richie:**

 Swearing in by Chief Nick Tyler

 \* Pinning of Lt Josh Starha

 \* Pinning of BC Josh Bondesen

 \* Pinning of FF/P Cassie Richie

**READING & APPROVAL OF MINUTES**

Minutes of the **January 21st, 2025 Regular Board Meeting** were presented and reviewed.

**25-04** A motion was made by Director Larry Johnson to approve the **January 21st, 2025 Regular Board Meeting** minutes as corrected. The motion was seconded by Director Jim Yon. Directors voting in favor were Dawn Mitchell, Charlene Adams, Larry Johnson and Jim Yon. There were no directors voting against. Director Rob Younger was not in attendance.

**25-05** Director Jim Yon moved to approve the **January 2025** **Financial Reports** as presented. The motion was seconded by Director Larry Johnson. Directors voting in favor were Dawn Mitchell, Charlene Adams, Larry Johnson and Jim Yon. There were no directors voting against. Director Rob Younger was not in attendance.

**CORRESPONDENCE**

None

**FIRE CHIEF REPORTS**

**Financial Update Discussion - Chief Nick Tyler:**

 \* Spending more money than we have in the past

 \* Erica Baham gave 4 years data to Chief Tyler to look through

 \* Work Session Wednesday, March 5th at 5:45 PM at Station 21

**Operational Report - Chief Nick Tyler:**

 \* Chart showing monthly totals of Call Volumes for both Fire and EMS

 \* Transfer Rate 78% in last month, doing well

 \* Coming soon a “Heat Map” to show where the usage falls in our area

 \* Medic Unit Usage – Future question of whether to continue with 4 units

 Medic 21 ran 67.5% of the calls

 Medic 22 ran 20% of the calls

 Medic 23 ran 1.28% of the calls

 Medic 24 ran 0.05% of the calls – maybe this ambulance can go out on fires in summer to generate some revenue

 → Might be useful to look at time and costs in maintenance in the future

 → Also might be useful to consider the feasibility of having all 4 ambulances out with a minimum of eight staff and still be ready for a fire (versus call for mutual aid)

 \* Lt Josh Bondesen is working on a spreadsheet to help track expenses

**Chipper Demo - Chief Nick Tyler:**

 \* Several trees have been felled: cottonwoods down, fir tree down, oak tree out soon; ran the chipper, had some practice with fixing some minor issues

 \* Will need a bucket truck soon for some of the trees at Station 21

 \* Board was able to see a live demo of the chipper at the end of the meeting

**OFFICERS REPORTS**

**Building Maintenance - BC Josh Bondesen & Lt Jared Richie:**

 \* Station 23 Seismic Grant – notice about to be sent out - more information at March meeting

 \* Continuing to look at parking lot expansions, removing trees to open up areas and rearrange for growing needs

**EMS Officer:**

 \* No Report

**Fire Training - BC Eli Harris:**

 **Between 1/1/2025 - 1/31/2025 crews completed:**

 \* 69.5 hours of online

 \* 203.5 hours dedicated to drills

 \* 86.5 hours on shift training

 \* 16 hours of outside training or Fire Corp

 Total = 375.5 plus hours of training

 \* Specialized training focusing on ladders, aerial apparatus and bailouts

 \* Academies coming up: Quarterly Rope Training through Lebanon (including Wildland Crew)

 \* Hosting first Fire Officer 1 class, can use in house teachers and be very flexible in timing to get people through, for career staff and volunteers, easier in house than out for a week’s training

**Vehicle Maintenance & Equipment - BC Josh Bondesen & Lt Josh Starha:**

 **Medic Units and Type 6 Brush Rigs to be purchased from Bond money**

 **Medic Units:**

 \* Looked at 3 different medic units: Medix/Hughes, Northstar, Demers

 \* Very similar in functionality and price

 \* Bundling 2 medic units and 2 type 6 units can save $10,000 through Demers

 \* Demers medic units would be 16-20 months for delivery, other companies would be 24 months out

 \* Demers has separate HVAC systems for the box and the vehicle

 \* Demers has double sealed doors, no one else does

 \* Demers has more simplistic electronics, replace individual parts

 \* Type 6 units: 1 would be available immediately, the other within 8 months;

 \* Costs: Demers medic units $313,000 & $303,000 and Type 6 $235,000 & $254,000 with one being a demo; Starting costs for other two companies for medic units without changes requested and reflected in the Demers costs – Medix/Hughes - $298,000, Northstar - $285,000

 \* Discussion about Ford pros and cons: diesel versus gas motors, transmissions, emissions systems, maintenance concerns and costs, fuel prices, oil checks & changes, turbos

 \* Discussion about the possible value of extended warranties

**25-03** A motion was made by Director Charlene Adams to purchase 2 medic units at a maximum of $330,000 each through Demers as presented. The motion was seconded by Director Larry Johnson. Directors voting in favor were Dawn Mitchell, Charlene Adams, Larry Johnson and Jim Yon. There were no directors voting against. Director Rob Younger was not in attendance.

 **Type 6 Brush Rigs**

 \* Acquired Demo Rig – Type 6 - Skeeter Type Brush Rig with 47” tires, flat bed, ground clearance, front spray bars, extra lighting, specialized compartments and placement, hoop steps, changed the flat fill, moved hose reel - 100% functional design, all components are available everywhere - already built, might have before fire season - $235, 000 before changes, brought up to $267,000, significantly less as a demo

 \* Type 6 - Command Type Vehicle - one or two slide outs, places for command boards, very similar to current command vehicle - 8 months before delivery - $254,250

 \* Three bids were acquired on the brush rigs, though very difficult – other two will be available at a March meeting, ask for a motion at that time

**R & R and Public Interactions - AIC Ryan Paul:**

 \* Large group (10-12) scheduled to go to the Entry Level Firefighter Academy coming up in Lebanon starting first week of April, Wildland team included

 \* First in house Instructor 1 Academy – 12-13 people

 \* First in house AO Academy coming soon, larger group of about 10, Wildland included

 \* Mobile Water Supply

 \* Hybrid Officer 1

 \* DPST – Quarterly Training – Props (Roof Ventilation, Forcible Entry, Flammable Liquids and Gas FLAG, Vehicle Fire) – they provide instructor, props and is a live fire drill and/or leave the trailer for use for several days

 \* All of these trainings combine for Acting in Capacity Lt training – readying people for Officer 1

 \* New Part Time People

 \* A couple new potential volunteers

**Ambulance Collections - Asst to the Chief Julie Mayfield:**

 \* Next Update April Regular Board Meeting

 \* GEMT for 2025 has been approved

**Association President - Lt Jared Richie:**

 \* Reactivating and reinvesting in Scholarships, committee forming

 \* Next fundraiser coming up in June

 \* Fundraiser at A & W on February 25th for Firefighter Stair Climb –

 Leukemia Society

**FIRE DISTRICT PATRONS & PERSONNEL**

 Procedural statement read by President Dawn Mitchell.

**OLD BUSINESS**

 None

**NEW BUSINESS**

 Director Larry Johnson shared some information about some board training he recently attended. Director Johnson will share more in upcoming meetings.

 \* Discussions acceptable between 2 board members but second member cannot continue that talk with another

 \* If needing to cover 2 things in executive session – someone needs to be exempt that must be declared in open session, call each item individually and go out and come back into executive session

 \* Not allowed to have an emergency meeting just because something was not finished in time

 \* Request for an interpreter made 48 hours ahead needs to be provided

**ADJOURNMENT**

The next regularly scheduled meeting of the Board of Directors will be at 6:30 p.m.,

Tuesday, March 18th, 2025.

Board Work Session scheduled for Wednesday, March 5th at 5:45 PM at Station 21.

The Board of Directors regular meeting was adjourned by President Dawn Mitchell at 8:03 PM.

Submitted by,

Charlene Adams, Secretary/Treasurer

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